

CONFERENCE POLICIES & PROCEDURES

Accessibility and Accommodation Policy: We welcome people who are characterized by diversity, including disabilities. For questions about accessibility or to request accommodation(s), please email: treasurer.fl@dyslexiaida.org Requests should be made before September 6, 2022, which is at least four weeks prior to the Conference event on October 7, 2022.

Badges: For security reasons, IDA-FL requires attendees to wear their name badges at all times during conference hours. Badges are picked up upon arrival when you check in at the registration desk. Should you lose your badge, please come back to the registration desk to receive a replacement.

Continuing Education Credit: Continuing Education credit will be offered at this event. IDA-FL will verify all attendance for Continuing Education credit. Participants are expected to sign-in on designated sign-in sheets. Attendance for the duration of each session is expected. Continuing Education Course Certificates will be distributed at the end of each session following completion of post-test. Participants who do not satisfy the requirements of completion will be notified by email.

Cancellation: All cancellations, without exception, must be in writing via email to treasurer.fl@dyslexiaida.org by September 6, 2022. IDA-FL will refund registration fees, less a \$35 cancellation fee. Refunds will be processed within twelve weeks following the conference. If you cancel any time after September 6, 2022, or if you are unable to attend the conference for any reason, we cannot refund your registration fees in whole or in part. If the Conference event is canceled, refunds will be issued within twelve weeks following the cancellation of the event. Refunds will be made in the following ways: 1) For payments received by credit or debit cards, the same credit/debit card will be refunded. 2) For other payments, a check will be written and mailed to the payee at the address shown on the registration form or on the refund correspondence.

Complaints: The International Dyslexia Association - Florida Branch (IDA-FL) is committed to ensuring that any person using services provided by IDA-FL has the right to lodge a complaint and to have their concerns addressed in ways that ensure access and equity, fairness, accountability, and transparency. IDA-FL is dedicated to seeking and receiving feedback and complaints about our services, systems, practices, procedures, and complaint handling. IDA will protect the identity of people making complaints where this is practical and appropriate. Questions, concerns, and complaints should be directed to: Milaura Spelman, MA, CCC-SLP, IDA-FL CE Administrator, Telephone: 407-792-9552 or Email: milaura@spelmanreading.com



Consent to Photograph and Record: Registration and attendance or participation at the IDA-FL Conference and its affiliated meetings and events constitutes an agreement by the registrant for IDA-FL and its affiliates to use and distribute (both now and in the future) the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities. It is agreed that any photographs, video-recordings, electronic reproductions, or audiotapes that participants take include ONLY other participants who have given the participant with a camera or recording device permission to be included in that participant's photograph, video, or audio recording, while not including anyone else in the background.

Endorsement Disclaimer: The International Dyslexia Association - Florida Branch (IDA-FL) is pleased to present a forum for information to benefit its constituents. It is the policy of IDA-FL to not recommend or endorse any specific program, product, institution, company, or instructional material, noting there are a number of such that present the critical components of instructions as defined by IDA's Knowledge and Practice Standards for Teachers of Reading. Any program, product, institution, company, or instructional material carrying the IDA Accredited seal meets the IDA Standards. Advertisements or products in this guide, or any other conference-related material, do not necessarily reflect the views of IDA-FL or IDA.

Non-Discrimination Policy: The International Dyslexia Association - Florida Branch (IDA-FL) does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Registration: Registration for the IDA-FL Conference does not include any pre-conference symposia, school visits, or other ticketed events. All sessions must be chosen during registration (on-site or in-person) and appear on your conference schedule to be considered for continuing education credits. No exceptions.

Session Room Seating: All seating inside of session rooms is available on a first come, first-served basis, unless otherwise noted. Due to fire code regulations, any sessions that reach capacity will be closed and restricted to additional participants. Standing or sitting on the floor is not permitted. Register early to ensure your spot!

Solicitation: IDA-FL does not permit solicitation of any kind during the IDA-FL Conference except by the paid exhibitors inside of the exhibit hall. Solicitation by any business or person other than exhibitors is strictly prohibited. Please refer to our website for our Policies and Procedures: <http://FL@DyslexialDA.org>

